

February 10, 2020

File No.: 72000-05

Ref. No.: 0956

To: BC Incorporated Trust Companies

RE: Information Bulletin TR-20-001

This letter is to advise that the BC Financial Services Authority (BCFSA) is issuing an updated [information bulletin](#), number TR-20-001, Filing Requirements for BC Trust Companies. This information bulletin clarifies BCFSA's filing requirements for British Columbia (BC) incorporated trust companies, effective immediately.

The updated information bulletin includes the following changes:

- updated annual fee payment information to reflect the change in payee from the Minister of Finance to BC Financial Services Authority;
- removed fee schedule and added hyperlink to BCFSA website;
- included listing of other statutory requirements for the following:
 - reporting for *Regulations Establishing a List of Entities and Justice for Victims of Corrupt Foreign Officials Act*;
 - Personal Information Returns;
 - written notice of resignation, removal, election or appointment of a director or senior officer;
 - written notice of the appointment, removal or resignation of an auditor and of any other occurrence that causes a vacancy in the office of auditor and, in the case of a removal, of the reasons for removal;
 - written statement outlining the reasons for resignation of resigning auditor; and
 - amended financial statements.
- included BC Registry Requirement section; and
- updated contact information.

The updated information bulletin is posted on BCFSA'S [website](#) under Financial Institutions > Information Bulletins > Trust Companies.

If you have any questions regarding the updated information bulletin, please email filings@bcfsa.ca or contact Tiffany Mak, Senior Reporting and Standards Analyst, at Tiffany.Mak@bcfsa.ca.

Regards,

A handwritten signature in blue ink, appearing to read 'Svogt', with a stylized, cursive script.

Sandra Vogt
A/ Director, Financial Reporting and Standards

TM/jp